



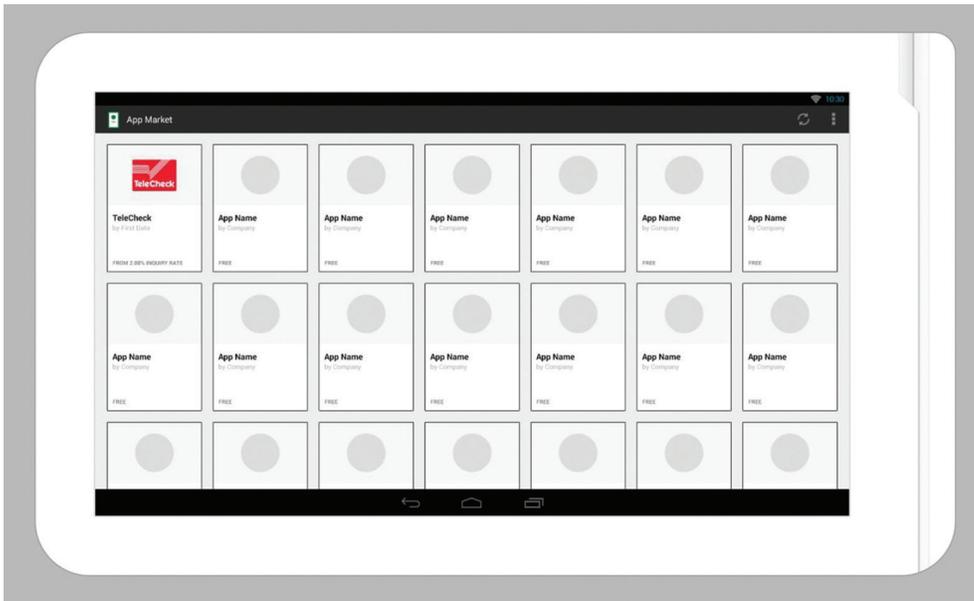
Technical Document

Installing Clover[®] Check Acceptance

Start-Up Guide
July 2024

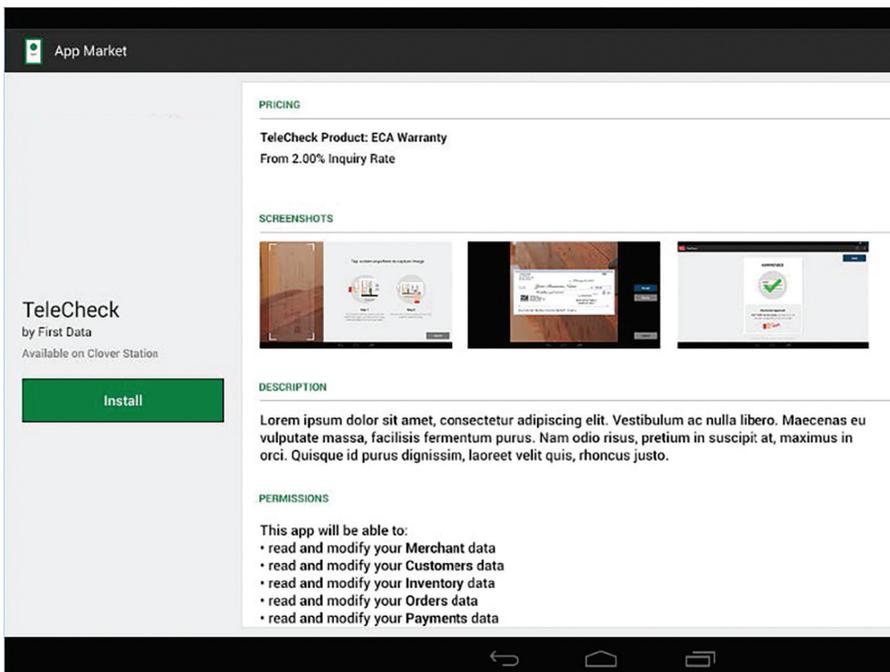
Installing the Clover Check Acceptance app

- Open the Clover App Market and search for the Clover Check Acceptance App

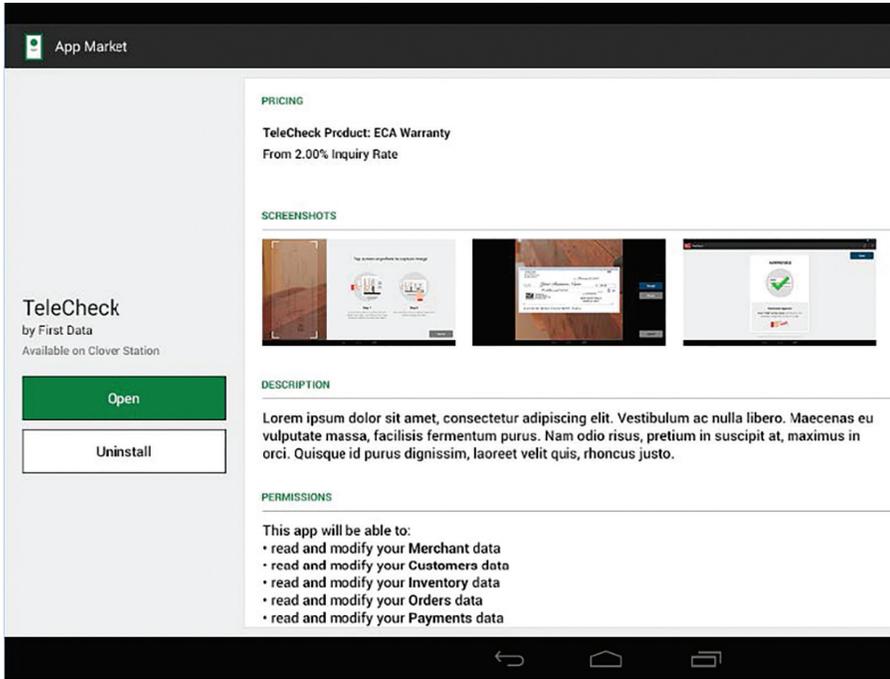


Installing Clover Check Acceptance

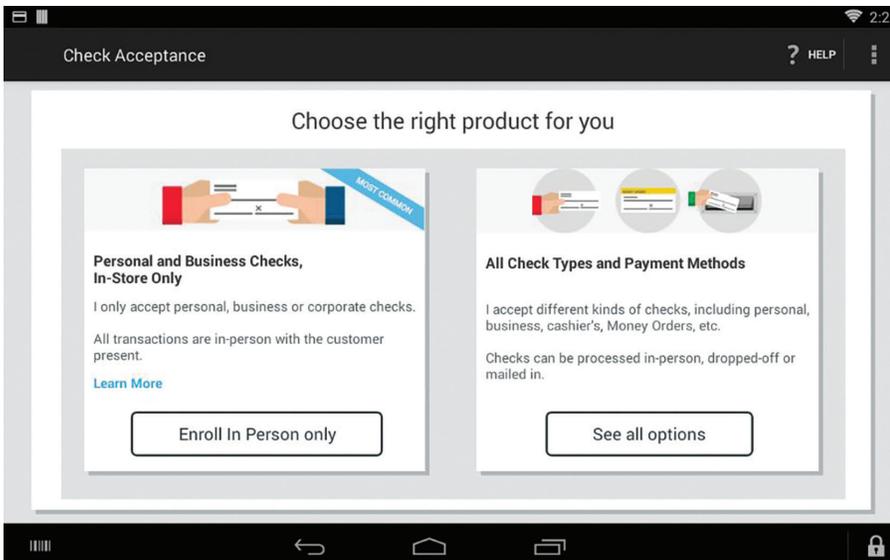
- Click the Install button to download the app



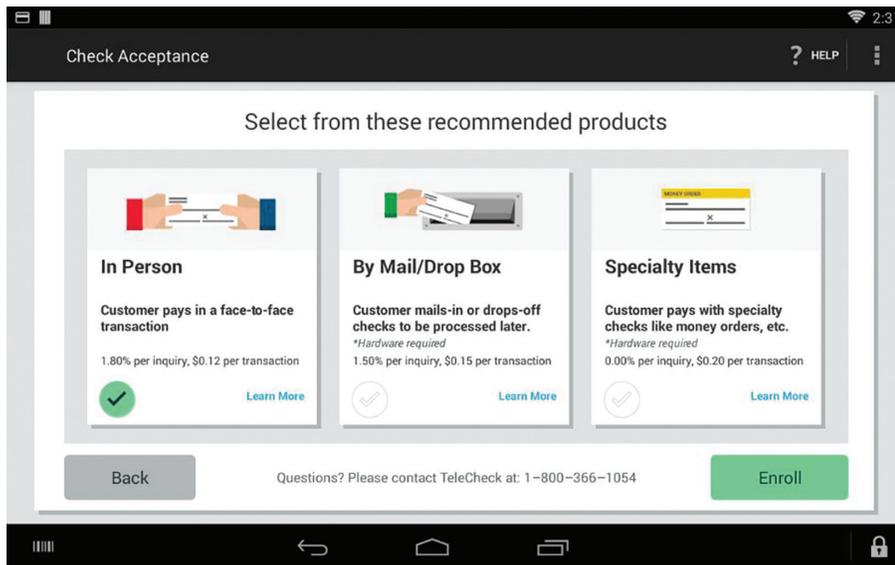
- Click the Open button to open the app



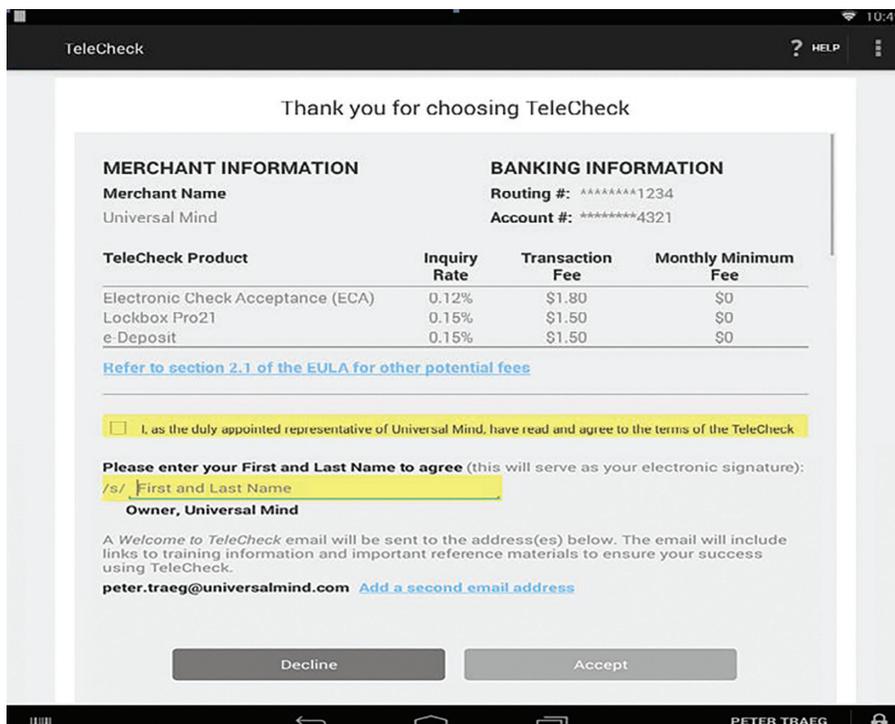
- The app assists with product selection through a few simple questions



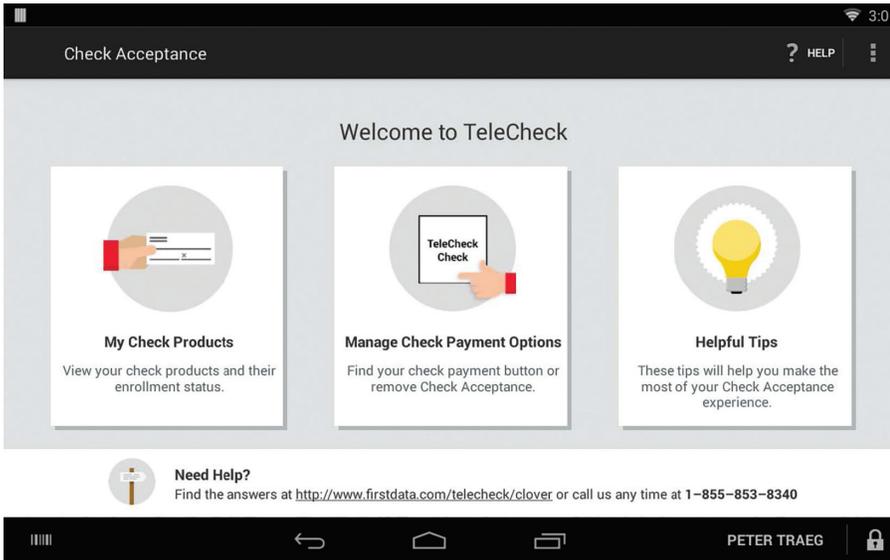
- The app displays recommended products. Click on the Learn More button for additional information



- After downloading the app, accept the Terms and Conditions by checking the box and typing your name; a copy will be emailed to you

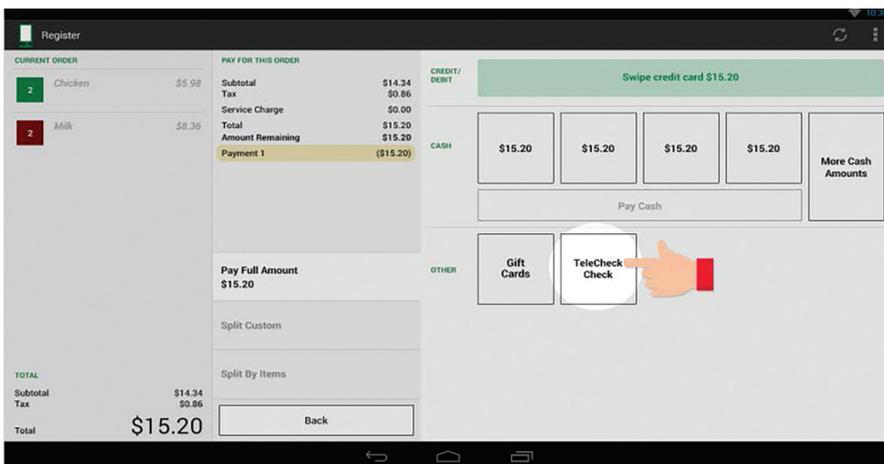


- Once registration is complete, the welcome message will appear and the TeleCheck button is added to the register

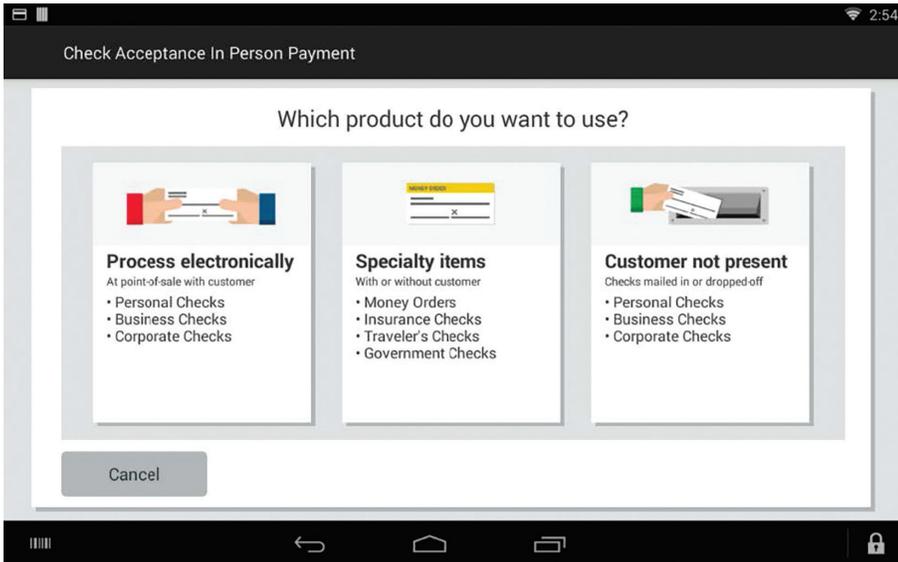


Processing checks on Clover

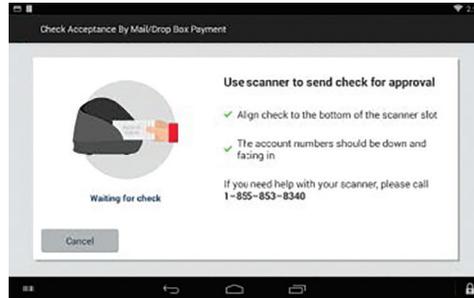
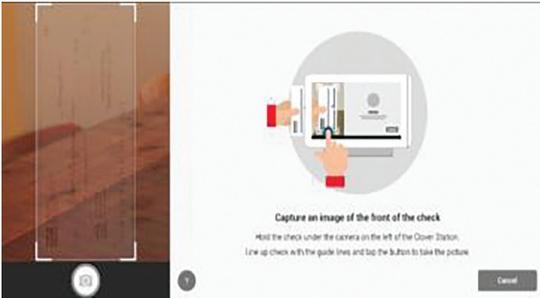
- When a customer presents a check, press the TeleCheck button to start the payment



- Select which product you would like to use (only currently enrolled products will display)

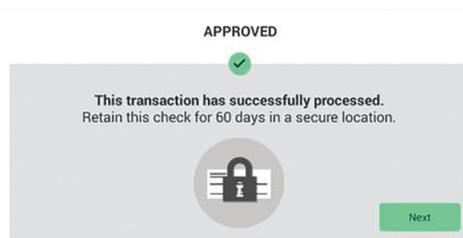
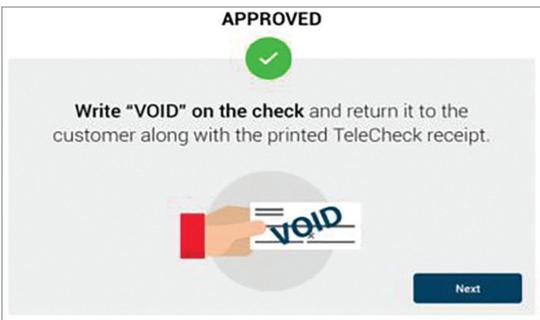


- Capture the check image for in-person transactions or use the scanner for other products



Note: You will be prompted to use the built-in camera or scanner to take an image of the check

- The response is displayed



Note: Response screens may vary from product to product. Be sure to follow the on-screen prompts

Keep as paper

- In rare instances when the check cannot be processed through TeleCheck, the check must be kept in the drawer for deposit directly at the bank

If the check is eligible for warranty reimbursement, record on the paper check your Merchant ID-MID, approvacode, customer's phone number (if not already printed on the check), and customers' license/ID. See warranty instructions on page 7 in the Merchant Guide for more information.

APPROVED—1234



**Write approval code, subscriber number
and customer's phone number on face of check
and keep in drawer for bank deposit.**



Next

RECORD REQUIRED INFORMATION



This check requires further action. This check will not be processed electronically through TeleCheck, so please record required information on the check.

DO NOT return the check to the customer. **Keep for deposit directly at your bank.**



Fill out check

Questions? Please contact TeleCheck at:
1-800-366-1054

Your Merchant ID-MID (329211481992)	Approval Code (27421)
Customer's phone number (if not already printed on check)	Customer's license/ID (GA - 1234567890)



Before you put this paper check in your drawer for deposit directly at your bank:

- ✓ Record Merchant ID and approval code
- ✓ Confirm that figures and words for the amount of the check agree
- ✓ Confirm that the signature reasonably corresponds with the printed name on the check

Done

Please refer to <https://merchants.fiserv.com/en-us/telecheck/clover/guides-resources/index/> for a full list of warranty requirements.

Check image tips

- Capturing the proper image is crucial to the approval process. The help screen below provides tips for proper picture taking and is located on the image capture screen by clicking the “?” button

